



# Department of Defense DIRECTIVE

NUMBER 5200.33

December 7, 1994

ASD(C3I)

SUBJECT: Defense Courier Service (DCS)

- References:
- (a) DoD Directive 5200.33, subject as above, September 30, 1987 (hereby canceled)
  - (b) DoD 5200.33-R, "Defense Courier Service Regulation," current edition, authorized by this Directive
  - (c) DoD 5025.1-M, "DoD Directives System Procedures," August 1994, authored by DoD Directive 5025.1, June 24, 1994
  - (d) Joint Pub 1-04, "Policy and Procedures Governing Positive Control Material and Devices," October 26, 1992<sup>1</sup>
  - (e) through (i), see enclosure 1

## 1. REISSUANCE AND PURPOSE

This Directive reissues reference (a) to update policy and responsibilities for the DCS; establishes the DCS as a direct reporting unit under the Commander in Chief, United States Transportation Command (CINCTRANS); and authorizes the publication of reference (b), in accordance with reference (c).

## 2. APPLICABILITY AND SCOPE

This Directive applies to:

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<sup>1</sup> Available from the JCS Documents Division, Room 2B917, Pentagon, Washington, DC 20318-0400

2.1. The Office of the Secretary of Defense, the Military Departments, the chairman of the Joint Chiefs of Staff, the Unified Combatant Commands, the Inspector General of the Department of Defense, the Uniformed Services University of the Health Sciences, the Defense Agencies, and the DoD Field Activities (hereafter referred to collectively as "the DoD Components").

2.2. Other activities of the U.S. Government, U.S. Government contractors, foreign governments, and the North Atlantic Treaty Organization (NATO) seeking to use the services of the DCS.

### 3. POLICY

It is DoD policy that:

3.1. The DCS shall establish, staff, operate, and maintain an international network of couriers and courier stations for the expeditious, cost-effective, and secure transmission of qualified classified documents and material. In all instances, the security of documents or material shall be the primary objective. The DoD Components and contractors shall, to the maximum extent possible, use the services of the DCS for transmission of qualified classified documents or material requiring escort by courier.

3.2. DCS users shall ensure that only qualified classified material is entered into the DCS system. Qualified and prohibited material are delineated in enclosure 2.

3.3. Outside the United States, qualified material shall be transported by the DCS only to or from those locations where the DCS has an established operational presence in support of U.S. Armed Forces and it has a reasonable assurance that DCS material will not be subject to search and seizure by foreign customs or other foreign officials. (The DCS transfers materials to the Department of State (DoS) for final delivery in foreign countries when that is not the case.) Requests to expand DCS service to other areas outside the United States must be approved by the Assistant Secretary of Defense for Command, Control, Communications, and Intelligence (ASD(C3I)).

3.4. DCS support during contingencies or hostilities shall be provided in accordance with requirements of the Chairman of the Joint Chiefs of Staff and the Unified Combatant Commanders.

3.5. The DCS system shall provide "two person control" only for that nuclear

command and control materiel delineated in Joint Pub 1-04 and Chairman of the Joint Chiefs of Staff Instruction 3231.01 (references (d) and (e)).

3.6. The Commander, DCS, shall be an officer (O-6 position) with selection made by the CINCTrans. The normal tour of duty for that position shall be 3 years.

#### 4. RESPONSIBILITIES

4.1. The Assistant Secretary of Defense for Command. Control. Communications. and Intelligence shall:

4.1.1. Provide security policy and procedural guidance for the DCS operation through issuance of DoD Instructions, Regulations and other guidance, as required, and oversee implementation of such policies and procedures.

4.1.2. Authorize exceptions to this Directive. That authority may be delegated to the Deputy Assistant Secretary of Defense (Intelligence and Security), and a single designee.

4.2. The Heads of the DoD Components shall:

4.2.1. Coordinate their courier requirements and priorities with the DCS, including requirements of their contractors and Foreign Military Sales (FMS), consistent with DoD 7000.14-R (reference (f)).

4.2.2. Upon transfer of funding and incorporation of the DCS into the Defense Business Operating Fund (DBOF), program and budget for requirements and reimburse the DCS for all services provided, including special delivery services.

4.2.3. Provide support in emergency situations to DCS couriers necessary to safeguard DCS shipments, in accordance with DoD Instruction 4000.19 (reference (g)).

4.2.4. Assess the responsiveness of the DCS to their operational needs and advise the U.S. Transportation Command of any problem areas.

4.3. The Secretaries of the Military Departments shall:

4.3.1. Ensure that qualified personnel are assigned to carry out the DCS mission.

4.3.2. In coordination with the DCS, and in accordance with reference (g)),

provide, support, and maintain courier stations at locations determined to be consistent with mission requirements.

4.4. The Commander in Chief, United States Transportation Command, shall:

4.4.1. Exercise combatant command authority over the DCS.

4.4.2. Coordinate DCS operations, as appropriate, with other Commands and Agencies.

4.4.3. Keep the ASD(C3I) informed, through the Chairman of the Joint Chiefs of Staff, of significant matters about DCS activities.

4.4.4. Provide advice and recommendations on matters in the areas of responsibilities assigned to the DCS.

4.4.5. Establish program and budget requirements for normal operations and support costs of the DCS as part of the CINCTrans DBOF submission.

4.4.6. Provide for movement of qualified DCS material during war, contingencies, and other emergencies in accordance with priorities established with supported activities.

4.5. The Commanders of the Unified Combatant Commands shall:

4.5.1. Coordinate with host-nation officials to develop and implement procedures for the protection of DCS material from search and seizure by their customs or other agency officials.

4.5.2. During wartime or contingency situations, identify priorities for material destined to his or her command based on mission and operational requirements and ensure that the DCS is accorded appropriate airlift priority to meet these requirements.

4.6. The Heads of Non-DoD U.S. Government Departments and Agencies that use the DCS shall:

4.6.1. Coordinate their courier requirements and priorities, including requirements of their sponsored contractors and the FMS, consistent with DoD 7000.14-R (reference (f)).

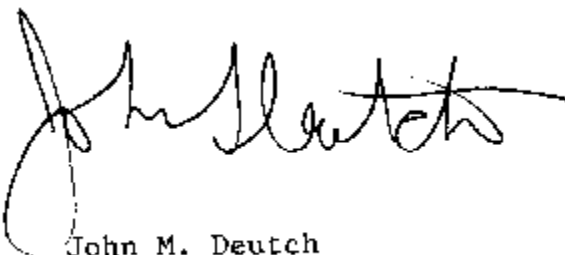
4.6.2. Provide support, in their respective fields of responsibility, to the Commander, DCS, as required to carry out the assigned mission of the DCS.

4.6.3. Assess the responsiveness of the DCS to their operational needs and advise the ASD(C3I) of any problem areas.

4.6.4. Budget for, and reimburse the DCS for, the services it provides, in accordance with 31 U.S.C. 1535 (reference (h)) unless otherwise provided by statute.

## 5. EFFECTIVE DATE AND IMPLEMENTATION

This Directive is effective immediately. DoD 5200.33-R (reference (b)) constitutes implementation of this Directive.



John M. Deutch  
Deputy Secretary of Defense

Enclosures - 2

1. References
2. Qualified and Prohibited Material

E1. ENCLOSURE 1

REFERENCES, continued

- (e) Chairman of the Joint Chiefs of Staff Instruction 3231.01, “Safeguarding the Single Integrated Operational Plan,” November 30, 1993<sup>2</sup>
  - (f) DoD 7000. 14-R, “Department of Defense Financial Management Regulation (Security Assistance Policy and Procedures),” Volume 15, March 1993, authorized by DoD Instruction 7000.14, November 15, 1992
  - (g) [DoD Instruction 4000.19](#), “Interservice, Interdepartmental, and Interagency Support,” April 15, 1992
  - (h) Section 1535 of title 31, United States Code
  - (i) Section 812 of title 21, United States Code
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<sup>2</sup> Available from the JCS Documents Division, Room 2B917, Pentagon, Washington, DC 20318-0400

E2. ENCLOSURE 2  
QUALIFIED AND PROHIBITED MATERIAL

E2.1. QUALIFIED MATERIAL

The following categories of material qualify for DCS handling:

E2.1.1. DoD Material

E2.1.1.1. Top Secret information.

E2.1.1.2. Classified cryptographic and communication security material.

E2.1.1.3. Classified cryptologic material.

E2.1.1.4. Cryptographic keying material designated and marked "CRYPTO" by the National Security Agency.

E2.1.1.5. Sensitive Compartmented Information.

E2.1.1.6. Air and spaceborne imagery material classified SECRET or higher.

E2.1.1.7. Controlled cryptographic items for shipment outside the 48 contiguous States when no other means of secure transportation is available.

E2.1.1.8. FMS material, if otherwise qualified.

E2.1.1.9. Any U.S. classified material that cannot be transmitted in U.S. custody by any other means.

E2.1.1.10. Single Integrated Operational Plan material and SECRET or more highly classified operational and/or targeting support material.

E2.1.1.11. End of Cruise Data Packages.

E2.1.2. Other Qualified Material

E2.1.2.1. DoS-accompanied diplomatic courier pouches.

E2.1.2.2. Material in paragraphs E2.1.1.1. through E2.1.1.9. of this

enclosure, above, of other U.S. Government Agencies.

E2.1.2.3. Material in paragraphs E2.1.1.1. through E2.1.1.8., above, of NATO.

E2.1.2.4. Material in paragraphs E2.1.1.1. through E2.1.1.7., above, of foreign governments when used for combined operations.

E2.1.2.5. Material in paragraphs E2.1.1.1. through E2.1.1.9., above, of Federal Government contractors when specifically provided for in their contracts.

## E2.2. PROHIBITED MATERIAL

The following material is not authorized entry into the DCS system, regardless of classification or other qualifying criteria:

E2.2.1. Contraband, including controlled substances (particularly narcotics and dangerous drugs), as defined in Section 812 of 21 U.S.C. (reference (i)).

E2.2.2. Explosives, ammunition, firearms, and their components.

E2.2.3. Radioactive material, etiological, or other material hazardous to personnel.

E2.2.4. Flammables.

E2.2.5. Liquids.

E2.2.6. Batteries prohibited from air shipments by the Federal Aviation Administration or international regulations), except as coordinated with the Commander, DCS, in advance.

E2.2.7. Currency, military payment certificates, bonds, securities, precious metals, jewels, postage stamps, or other negotiable instruments.